



TOWN OF BRASELTON

APPLICATION FOR A SPECIAL EVENT PERMIT FOR THE DRINKING OF ALCOHOLIC BEVERAGES

PERSON SEEKING ISSUANCE OF PERMIT:

Name: _____

Address: _____

Telephone Number: _____

ORGANIZATION:

Name: _____

Address: _____

Telephone Number: _____

Authorized & Responsible Heads: _____

CHAIRMAN OF THE EVENT:

Name: _____

Address: _____

Telephone Number: _____

DATE OF SPECIAL EVENT: _____

HOURS OF THE SPECIAL EVENT: _____

PARTICIPANTS: _____

ESTIMATED NUMBER OF PEOPLE WHO WILL ATTEND: _____

DESCRIPTION OF THE EVENT (Including all locations where alcohol will be consumed):

*A copy of this application along with a filing fee of \$25.00 and a special event permit fee of \$50.00 per day for Wine and Malt Beverages, \$50 per day for distilled spirits, and \$25 per day for Alcohol Infused Frozen Consumables must be filed with the Clerk of the Town of Braselton no less than 30 days and no more than 90 days before the date upon which the special event is to be held.

* For a Temporary Special Event permit for a non-profit organization, the sale of alcoholic beverages is permitted for a period not to exceed one day, subject to any law regulating the time for selling such beverages. Not more than two permits may be issued per calendar year.

* FOR APPLICANTS WHO DO NOT HOLD A CURRENT ALCOHOLIC BEVERAGE LICENSE FROM THE TOWN OF BRASELTON.

Any new applicant who does not hold a current alcoholic beverage license from the Town of Braselton must have a fingerprint background check performed before a license can be issued. In addition to the fingerprint background check, the applicant on a separate sheet of paper must disclose if they have been convicted at any time with any violation of State or Federal law or regulation or any rule or regulation of the Town (other than minor traffic violation). Failure to properly disclose this information on the application before the background check results are obtained may be grounds for a denial of the license.

The background check is administered through the Georgia Applicant Processing Service – Georgia Bureau of Investigation. See the Alcoholic Beverage License Background Check Information Document for more information. Any new applicants will also have to complete the affidavit for citizenship or legal alien status.

*Any new applicant who does not hold a current alcoholic beverage license from the Town of Braselton must provide information on the name of the State licensed alcoholic beverage wholesale distributor for the event, including company name and address.

* All applicants must have the application approved by the Mayor and Council of the Town of Braselton. The Town Council meets on the 2nd Monday of each month. Applications must be received, and background checks performed at least two weeks prior the Town Council meeting to be placed on the agenda.

*STATE PERMIT REQUIRED - By Georgia State Law, the applicant must also procure an Alcohol Special Event Permit from the Georgia Department of Revenue. Follow the links below for more information. A State license can be applied for after the local license is issued.

<https://dor.georgia.gov/apply-alcohol-permit>
<https://georgia.gov/blog/2014-03-13/getting-alcohol-license-georgia>

OATH

I do hereby solemnly swear, subject to criminal penalties for false swearing, the statements and answers made to the foregoing question in this application for a Town license as a dealer in alcoholic beverages are true and complete, and no false or fraudulent statement or answer is made herein to procure granting of a license, that any license issued pursuant to this application is conditioned upon the truth of the answers and statements made herein and that any false or fraudulent statement or answer herein shall constitute cause for the suspension or revocation of any license issues pursuant to this application.

I have read and understand this application and all Town of Braselton rules and regulations governing the issuance and use of this permit.

Signature of Applicant under oath: _____

d/b/a: _____ Title: _____

SWORN TO and subscribed before me this _day of _____,

Notary Public

U.S. CITIZEN/QUALIFIED ALIEN AFFIDAVIT

By executing this affidavit under oath pursuant to O.C.G.A. 50-36-1(e), as an applicant for a Town of Special Event Permit I swear or affirm under oath the following with respect to my application for a Town of Braselton Special Event Permit for:

_____ Business Name

Check (X) One of the Following:

A _____ I am a United States citizen and 18 years of age or older.
A copy of a valid and verifiable ID must be presented as part of this affidavit.

OR

B _____ I am either a legal permanent resident of the United States or qualified alien or non-immigrant under the Federal Immigration and Nationality Act and 18 years of age or older and lawfully present in the United States of America.

Alien Registration number for non-citizens: _____ (Required)

Verification of your Affidavit will be made through the Systematic Alien Verification of Entitlement (SAVE) program operated by the United States Department of Homeland Security. Therefore, a front and back copy of one of the following documents must be attached to the Affidavit:

- 1. Valid, Unexpired Foreign Passport with I-94
- 2. Temporary Resident Alien Card (I-688)
- 3. Employment Authorization Card (I-76 or I-688A)
- 4. Employment Authorization Document (I-688B)
- 5. Refugee Travel Document (I-571)

Any person who knowingly or willfully makes a false, fictitious, or fraudulent statement or representation in this affidavit shall be guilty of a violation of Official Code of Georgia 16-10-20

Sworn to and subscribed

Signature of Applicant

Print Name

Before me this ____ day
Of _____, 20__:

(SEAL)

Notary Public
My Commission Expires: _____